

**RFP-4-79**  
**Attachment L**  
**Proposal Table of Contents**

*Note: Respondent should use the following format when submitting proposals.*

| <b>TABLE OF CONTENTS</b>                                  | <b>LOCATION</b> |
|---|-----------------|
| <b>Transmittal Letter</b>                                 |                 |
| <b>Business Proposal</b>                                  |                 |
| 1. General  |                 |
| 2. Respondent's Company Structure                         |                 |
| 3. Company Financial Information                          |                 |
| 4. Integrity of Company Structure and Financial Reporting |                 |
| 5. Facilities and Resources                               |                 |
| 6. Required Contract Clauses                              |                 |
| 7. Pricing and Charges                                    |                 |
| 8. References   |                 |
| 9. Registration To Do Business                            |                 |
| 10. Authorizing Document                                  |                 |
| 11. Subcontractors  |                 |
| 12. Respondent's Contract Requirements                    |                 |
| 13. Bonds   |                 |
| <b>Technical Proposal</b>                                 |                 |
| 1. Executive Summary                                      |                 |
| 2. Statement of Issues                                    |                 |
| 3. MCO's Contract Administrative Requirements             |                 |

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|---|-----------------|
| 4. Covered Benefits and Services  |                 |
| 5. Member Services  |                 |
| 6. Provider Network Services  |                 |
| 7. Quality Management and Utilization Management Review                                       |                 |
| 8. Management Information Systems   |                 |
| 9. Reporting Requirements   |                 |
| <b>Minority Business and Women's Enterprises Participation Plan<br/>and/or Waiver Request</b> |                 |
| <b>Appendices</b>   |                 |